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***Women building better communities***

**Community Assistance Program (CAP) Grant**

**Grant Application**

*The Junior League of Fayetteville, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.*

*The JLF focus area is to strive and assist in the prevention of homelessness, food insecurity, and related concerns affecting children and families in our communities. Requests for capital campaigns, fund raising, salaries, sectarian religious projects, scholarships and long-term funding will not be considered. Taxes are not refundable by the CAP Grant funds.*

**Application Due Monday, November 15, 2021 *before* 5:00 p.m.**

**Applicants will be notified of acceptance or denial by December 31, 2021**

**Approved applicants must submit receipts and final reports by April 30, 2022**

**The following items must accompany the CAP Grant Application:**

1. **IRS letter** recognizing nonprofit exemption status
2. **Detailed project budget** (itemized break down of how funds will be spent)
3. **Estimates** for work to be secured (at least three (3) if applicable)
4. **Any brochures** or additional information you have about your organization
5. List of the **Board of the Directors**
6. **Answers** to the items on the following pages

**Please answer the following questions:**

1. **Title** of Project:
2. Name of applicant **organization**
   1. Address:
   2. Telephone number:
   3. Email address:
   4. Website (if applicable):
3. **Contact** person for information concerning this proposal
   1. Name:
   2. Title:
   3. Telephone number:
   4. Email address:
4. **Date** of Application:
5. What is the **purpose** of your organization?
6. How **long** has your organization been in **operation**?
7. Has the Junior League of Fayetteville funded your organization in the past?

(If your organization has received funding consecutively in the last 3 years-you are not eligible for a 4th year)

* 1. If “yes,” when?
  2. For what purpose?

1. **Exact** **amount** currently requested from the Junior League of Fayetteville:
2. **Total** **cost** of the project/service:
3. Other **sources** of funding (if applicable):
4. Anticipated **start** **date** of project:
5. How is the focus area of the Junior League addressed in your project?:
6. **Purpose** of the project must include how your organization will market and promote the Junior League of Fayetteville :
7. What are some volunteer opportunities for the Junior League of Fayetteville to partner with you on the proposed project/service?
8. Briefly state the **need** for funding: Provide at least **three** (3) **estimates** obtained for any work associated with this request?
9. Are the estimates attached to this application, if applicable?
10. How did you learn about the availability of the funds associated with the JLF CAP Grant?
11. Is this a **Pilot** **Program**? If “yes,” where do you plan to seek future funding?
12. Is your 501(c)(3) letter attached?
13. Is your breakdown of how the funds will be spent attached or listed in the application?
14. Other Comments

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Printed **Name** and **Title** of Requestor **Signature** of Requestor

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Printed **Name** of Project **Director** **Signature** of Project Director

Submit Grant Application to:

Due to the Coronavirus (COVID-19) pandemic, it is highly encouraged that applications are submitted electronically via email or the JLF website. If sending electronic files, JLF will send a confirmation of receipt.

Email to: info@jlfay.org and capgrants@jlfay.org

**or**

**Upload on the Junior League website**

**or**

**Junior League of Fayetteville**

**Attn: CAP Grants**

**2605 Fort Bragg Road**

**Fayetteville, NC 28303-4718**

*Note: In Accordance with Junior League of Fayetteville Policy dated March 2017*

*Policy IX. Grant Programs, A. Community Assistance Program (CAP) Grants*

*An applicant may submit an application once per year, and become a recipient for three consecutive years. However, the applicant must refrain from submitting an application the year immediately following the three year period.*

*All property or material purchased from the CAP Grant funding will display the Junior League of Fayetteville logo.*